

**Commission for Women  
Department of Administration  
February 11, 2020**

**MINUTES OF THE MEETING OF THE  
NEVADA COMMISSION FOR WOMEN  
DEPARTMENT OF ADMINISTRATION**

February 11, 2020

The meeting of the Nevada Commission for Women was called to order by Chair Jo Etta Brown at 9:00 a.m. on Tuesday, February 11, 2020 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet and **Exhibit B** is the meeting agenda. All exhibits are available and on file in the Department of Administration, Director's Office.

**COMMISSION MEMBERS PRESENT:**

Richann Bender  
Flor Bernal-Gonzalez  
Jo Etta Brown  
Durette Candito - Phone  
Heather Engle – Phone  
Diane Fearon  
Brenda Hughes  
Jennifer López

**COMMISSION MEMBERS ABSENT:**

Cynthia Cicero  
Ann Silver

**D of A STAFF MEMBERS PRESENT:**

Molly Walt

**OTHERS PRESENT:**

Katie Armstrong, Deputy Attorney General, Attorney General's Office

**Agenda Item #3 – Public Comment**

Chair Jo Etta Brown called for public comment. Newly appointed Department of Administration Director Laura Freed introduced herself to the Commission.

**Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from December 17, 2019, Nevada Commission for Women meeting.**

Commissioner Jennifer López made the motion to approve the minutes, Commissioner Diane Fearon seconded the motion. Action to approve the minutes passed unanimously.

**Agenda Item #5 - FOR POSSIBLE ACTION: To approve the expenditure of \$500.00 plus travel expenses to hire Elisa Cafferata, to facilitate the Nevada Commission for Women's Strategic Planning Session on March 6, 2020 in Las Vegas, NV.**

Commissioner Brenda Hughes made the motion to approve the expenditure of \$500.00 plus travel expenses to hire Elisa Cafferata, to facilitate the Nevada Commission for Women's

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Strategic Planning Session on March 6, 2020 in Las Vegas, NV. Motion was seconded by Commissioner Richann Bender. Action to approve the motion passed unanimously.

**Agenda Item #6 – FOR POSSIBLE ACTION – To approve the Nevada Commission for Women to withdraw \$242.50 from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada. Funds withdrawn will be used to pay Fior Partners for expenses associated with the Elevate HER NV campaign.**

Commissioner Jennifer López made the motion to approve. Commissioner Diane Fearon seconded the motion. Action to approve the motion passed unanimously.

**Agenda Item #7 – INFORMATION ONLY – Commissioner updates**

Commissioner Richann Bender reported on the National Association of Commissions for Women conference that will be held in Landsdowne Retreat, Leesburg, Virginia on Sunday, July 19, 2020 through Thursday, July 23, 2020. Hotel room rates are \$199 plus tax, the conference Registration fee has not been confirmed, airfare is approx. \$699, and the theme of the conference is Equality, Resilience, Advocacy.

**Voices of American Women Survey and Report**

The National Association of Commissions for Women asked the help of women in the U.S. to identify the top five issues and concerns through a national Women in America survey.

The outcome will be a report delivered to the President, Congress and the nation outlining what the women of our country have told us are their concerns as women. NACW will collect all data from the national survey and the listening tours submitted by December 31, 2019. Then, NACW will collate all reports and data into a national report and publish it in July 2020 in time for the 100th Anniversary of the Nineteenth Amendment. In addition, each participating Commission will be provided the survey data for its area to develop its own report.

Commissioner Heather Engle informed the Commission that she is speaking to her contacts about the Commission and letting them know how important the Commission for Women is to have for the State of Nevada.

Commissioner Diane Fearon requested a report of the Commission for Women's progress in 2019 to present to Bank of America. Staff, Molly Walt, suggested presenting Bank of America with the Nevada Commission for Women FY19 report. Commissioner Diane Fearon asked for why is it important for the Commission to sponsor a parade. Commissioners were asked to email Ms. Walt their individual reasons why they feel the parade is important to organize in Henderson, NV. Commissioner Jo Etta Brown suggested Commissioners work on putting information together to create a PowerPoint presentation for all Commissioners to use at speaking engagements.

**Agenda Item #8 – INFORMATION ONLY – Management Analyst Report**

Molly Walt asked all Commissioners to email her prior to them doing work on behalf of the Commission informing her on date, time, and location of work being done. Ms. Walt informed Commissioners of the quarterly log Commissioners will be asked to submit reporting their work

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on behalf of the Commission. Ms. Walt also reported on the work done on “A Salute to Women’s Suffrage” parade. Ms. Walt asked Commissioners to look over the parade entry form and sponsorship packet and let her know if additional information needed to be added. Ms. Walt provided an update on the Re-Creation event held on February 7, 2020.

**Agenda Item #9 – INFORMATION ONLY – New Business/Comments or items of discussion**

Commissioner Richann Bender asked Commissioners to be thinking of new goals and objectives for the strategic planning session. Commissioner Brown asked Commissioners if Tuesdays at 9:00 a.m. was a good time to meet.

**Agenda Item #9 – Public Comment**

No public comment was reported.

**Agenda Item #10 – FOR POSSIBLE ACTION – Adjournment**

Meeting was adjourned at 10:08 a.m.

Respectfully submitted,

*Molly Walt*

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Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda